

## **Just Recruitment Group Ltd**

### **QUALITY POLICY STATEMENT**

It is the policy of Just Recruitment Group Ltd and all incorporated companies to supply a service of high and consistent quality to all its Clients. These are in accordance with the Company's organisational goals.

This policy will be reviewed at regular intervals to ensure that it is still up to date and relevant.

The Just Recruitment Group Ltd Quality Manual defines the management organisation responsible for quality, which through periodic management reviews ensures the suitability, achievement and maintenance of the Company's quality objectives as defined in the Quality Manual and Operating Procedures. The Quality Management System is currently implemented using ISO 9001: 2015 standards.

The Quality Objectives include:


- Achieving Client satisfaction and handling complaints quickly and effectively
- Compliance with industry required legislation
- Setting Targets for repeat business and improving market share
- Assessing staff performance and reducing staff turnover
- Development of service improvement

All operations shall be carried out as defined in the Manual and Operating Procedures.

Deviation from the procedures must be first notified to a Director who is responsible for final approval of all changes to procedures prior to implementation.

It is part of the Company's training programme that this policy is understood implemented and maintained at all levels in the organisation.

This statement represents the company's commitment to the Quality Policy.

Signed:   
Jennifer Wrightson – Managing Director